

## ALBUQUERQUE HOUSING AUTHORITY

"Improving quality of life through housing opportunities"

Dear Applicant:

Welcome to the Albuquerque Housing Authority (AHA) Housing Assistance Programs. We are now accepting pre-applications for the waiting list for our Public Housing and Section 8 Housing Choice Voucher Programs. Pre-applications are accepted in accordance with federal program regulations and AHA policies.

Enclosed you will find the pre-application with instructions and a checklist of all pre-application requirements. It is important that you complete all requested information and provide <u>PHOTOCOPIES</u> of all required verification documents (Refer to Form "A" Minimum Verification Requirements).

Please follow the instructions and checklist carefully, any missing information could delay the acceptance and processing of your pre-application. The completed pre-application packet must contain all the information needed to determine your eligibility for our waiting list. Please be advised that if your pre-application is <u>incomplete or not signed</u>, or does <u>not contain all the required documentation</u>, it will not be accepted. NO EXCEPTIONS.

\*\*Do Not Fax the Pre-Application Packet. Faxed pre-applications will not be accepted.\*\*

\*\*Original Signatures are required.\*\*

<u>Pre - Application packets are reviewed on Wednesdays from</u> 8:30 AM - 11:30 AM and 1:00 PM - 4:00 PM.

Please be reminded that it is your responsibility to update our office if you are eligible for one of our local preferences, and/or if your contact information changes at any time.

Visit our website for a complete listing of housing assistance alternatives. You may contact these agencies directly for more information regarding their programs.

If you need assistance with your pre-application, wish to request a reasonable accommodation, or require additional information please call our office at 764-3920.

Thank you,

Albuquerque Housing Authority



